

# Witney Traffic Advisory Committee Meeting



**Tuesday, 28th September, 2021 at 2.30 pm**

To members of the Witney Traffic Advisory Committee - H Eaglestone, D Enright, M Johnson, C Hulme, J King, J Aitman, L Duncan, A Coles, T Fenton, K Hickman, A Lyon, A Prosser and M Upton (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting Room via Zoom** for the transaction of the business stated in the agenda below.

## Admission to Meetings

Witney Traffic Advisory Committee is administered by Witney Town Council. Admission to this Advisory Committee is by invitation only.

Zoom login details of this meeting will be circulated to members and attendees prior to the meeting.

## Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Town Clerk or Democratic & Legal Services Officer ( [democracy@witney-tc.gov.uk](mailto:democracy@witney-tc.gov.uk) ) know before the start of the meeting.

## Agenda

### 1. Election of Chair

To elect a Chair of the Advisory Committee for the rest of the municipal year.

### 2. Apologies for Absence

To receive and consider apologies for absence.

### 3. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public who so wishes may speak, at this point in the meeting, for a **maximum of five minutes** on any matter relating to an item on the agenda.

### 4. Minutes (Pages 5 - 10)

a) To adopt and sign as a correct record the minutes of the meeting held on 8 June 2021

b) Matters arising from the Minutes not covered in the Action Plan or subsequent items

### 5. Action Plan (Pages 11 - 14)

To review the current action plan. (enclosed)

### 6. Witney High Street - Social Distancing Measures

To receive an update from Will Barton, Business Development Officer at West Oxfordshire District Council.

7. **Climate Emergency**

This is a standing item on the agenda to discuss how the Committee might support the Town Council, which has declared a Climate Emergency.

West Oxfordshire District Council provide regular updates on the Council's climate action in a biannual report to Full Council the most recent report is [here](#).

In addition, they also issue quarterly climate action bulletins to members of the Climate Action Network. Sign up to the bulletin can be done from the following link: <https://www.westoxon.gov.uk/environment/climate-action/climate-action-bulletin/>

8. **Report of the Principal Officer - Traffic Schemes Area Operations (North) - Oxfordshire County Council** (Pages 15 - 20)

To receive and consider the report of the Principal Officer – Traffic Schemes Area Operations (North)

9. **Community Speedwatch** (Pages 21 - 26)

To consider the establishment of a Community Speedwatch scheme in Witney. An update report is attached.

10. **Burford A361 - Experimental Traffic Regulation Order (ETRO)**

To receive an update on the position with the Burford A361 ETRO.

11. **School Streets - Church Green** (Pages 27 - 36)

To consider a request for a scheme for Church Green.

12. **Items Submitted to the Town Clerk**

To receive any traffic or highway related correspondence submitted to the Town Clerk since the last meeting.

a) **Safety Concerns - West End, Witney** (Pages 37 - 38)

To receive correspondence from a resident regarding concerns about traffic on West End.

b) **Road Surfacing Issues** (Pages 39 - 40)

Councillor Prosser has been contacted by residents about the deteriorating state of road surfaces on Vanner Rd and Chestnut Close (photo attached) and logged this as an issue on FixMyStreet.

Oxfordshire County Council representatives will give an update on the current approach and plans to deal with road surfacing and maintenance in Witney.

c) **Verge Parking in Dangerous Locations** (Pages 41 - 42)

Councillor Enright has raised concern about verge parking in dangerous locations including Crawley Road and Madley Park. The committee is asked to consider action to address this issue.

A document outlining the general enforcement position provided by Chris Hulme at TVP is attached for information.

d) **Woodstock Road - Traffic Issues** (Pages 43 - 44)

To receive correspondence from a resident regarding traffic issues on Woodstock Road.

13. **Items Raised at the Meeting**

To receive and consider any pressing matters from members which may be added to the next meeting agenda for consideration.

14. **Date of the Next meeting(s)**

The next meeting of Witney Traffic Advisory Committee is scheduled for 11 January 2022.

The committee is asked to consider whether they wish to continue with virtual meeting or return to 'in person' meetings.



Town Clerk